

## **Village of New Berlin Meeting Minutes July 18, 2007**

President Frank called the July meeting of the Village of New Berlin Trustees to order on July 18, 2007 at 7 p.m. at the Village Hall. The Pledge of Allegiance was said and roll call taken.

### **ATTENDANCE:**

**Present:** President Stephen Frank and Trustees David Kuehl, Ryan Sours, Katie Hatfield, Joel Sander, Michael Krall, and Curt Stephens, Treasurer Shanda Byer, Village Clerk Deborah Lakamp and Attorney Alex Rabin.

**ABSENT:** None

### **AUDIENCE:**

City Officials Reporting: Police Chief Terry Nydegger, Water and Sewer Superintendent Tim Bliss, Public Works Superintendent William Poole, Cindy Foote, Zumbahlen, Eyth, Surratt, Foote, & Flynn LTD CPA; Dan Walker, Jacobs & Associates; and Linda Hughes, *New Berlin Bee/Times Journal*.

### **MINUTES:**

**Motion:** To waive the reading of the minutes.

Moved by: Trustee Stephens

Seconded by: Trustee Kuehl

Motion carries unanimously.

**Motion:** To approve the Village of New Berlin June Board Meeting Minutes.

Moved by: Trustee Stephens

Seconded by: Trustee Kuehl

June Executive Committee minutes were distributed.

**Motion:** To approve the Village of New Berlin June Executive Board Meeting Minutes.

Moved by: Trustee Stephens

Seconded by: Trustee Kuehl

Motion carries unanimously.

**CORRESPONDENCE:** None

**TREASURER'S REPORT:** Treasurer Shanda Byer reported bank balance was 10 cents off due to a deposit error. It has been corrected and the financial records balance. Three certificates of deposit have been renewed at better rates and longer terms. The Motor Fuel Tax is due but has not yet been received. When it is received, funds will be rolled back into the Village savings account.

**Motion:** To accept the Treasurer's Report

Moved by: Trustee Stephens

Seconded by: Trustee Kuehl

Motion carries unanimously.

Finance Chairman Trustee Stephens and Treasurer Byer introduced Cindy Foote, a partner at Zumbahlen, Eyth, Surratt, Foote, & Flynn LTD CPA to give the Board of Trustee's the Independent Auditor's Report of the Village of New Berlin finances. Foote reported the Village's assets increased by \$79,000 over the prior year and that liabilities were being paid off while going through a number of figures showing the Village's solid financial status. She also explained that due to changes in the law the firm was required to submit a SASS 112 letter formally informing the Trustee's that a segregation of duties when dealing with Village funds was an operational weakness. Foote noted that the Village of New Berlin segregates as many duties as possible between staff and Board members. She noted that small communities and businesses just do not have the personnel to segregate duties any further.

**TIF:**

Dan Walker, Jacobs & Associates, with input from President Frank, reviewed a proposal from Todd Byers, D-Mar-D Apartments to increase housing in the Village of New Berlin by 43 houses, at a rate of eight houses per year with some of them being duplexes for senior citizens, between Olive & Cedar Streets. Byer requested having the development included in the TIF District. Walker advised the Board to start a new TIF District and connect it to the existing TIF District. He also advised the district should be a three-way agreement with Jacobs working for the village and Byers financing the district.

**MOTION**

To have Jacobs & Associates proceed with the three-way agreement creating a new TIF District for the Byers property on the south side of the village.

Moved by: Trustee Krall

Seconded by: Trustee Kuehl

Motion passes.

**POLICE:**

Chief Nydegger submitted his written report for June reflecting 424 police hours of which 134 hours were allocated to the Sangamon County Fair. Chief Nydegger publicly thanked the Loami Police Department for their assistance during the fair. There were 19 traffic citations and nine warning tickets. During June, the department also conducted traffic control for a bike run, helped out at the car show and assisted Loami with traffic control during and after the July 4<sup>th</sup> fireworks.

**COMMITTEE REPORTS**

**UTILITY:**

Water and Sewer Superintendent Tim Bliss reported the reservoir is full.

Trustee Sander reported the Utility Committee met on July 11. Its main focus was the continued negotiations with Curran-Gardner for a water agreement. Things are looking okay with questions in some areas involving expansion of the Curran-Gardner system and the costs that should or should not be shared with New Berlin still being addressed.

At the request of Trustee Stephens, Trustee Sanders has asked Supt. Bliss to work with the Illinois Rural Water Association to determine the cost per 1000 gallons of water per customer for the Curran-Gardner agreement.

Benton & Associates is completing the pre-application to get a loan for the project.

Trustee Sanders will set-up another meeting with Curran-Gardner.

**ZONING:**

Trustee Krall stated no report. President Frank noted a couple of Zoning Board Hearings with one dealing with four acres north of Warren-Boynton Bank for retail zoning on Aug. 13.

**STREETS & PARKS:**

Supt. Poole and Trustee Krall indicated manhole covers were being raised in anticipation of road paving and roads were being patched.

President Frank states a contract for \$63,945 had been signed with Custom Structures to replace the building blown away by the tornado last year.

The garage door is installed.

A discussion regarding the sidewalk replacement at St. Mary’s Church took place resulting in general agreement by the trustees that the Village engineer needs to review the church’s sidewalk plans for compliance with Village codes.

The proposal for rock and oil on the roads was reviewed. It is anticipated that the project will commence in mid-September.

**FINANCE:**

**Motion:** To pay bills.

Moved by: Trustee Stephens

Seconded by: Trustee Kuehl

Motion passed on a unanimous roll call vote:

Sours..... Y	Stephens.....Y
Sander..... Y	Hatfield.....Y
Krall..... Y	Kuehl.....Y

**HEALTH & SAFETY**

Trustee Sours indicated there was no report.

**PERSONNEL:**

Trustee Hatfield indicated the committee met tonight prior to the Village of Trustees’ Meeting. She stated the committee’s short-term proposal to deal with some of the village employees’ time over 100 hours of comp time on the books.

Motion: To pay Superintendents Bliss and Poole for any overtime hours accrued in excess of 100 hours.

Moved by: Trustee Stephens

Seconded by: Trustee Hatfield

Motion carries unanimously.

**NEW BUSINESS:**

None

**OLD BUSINESS:**

After a brief discussion of the Village Attorney's report that most villages and cities allow 18-year olds to carry alcoholic beverages to the tables, President Frank states he will ask the attorney to draw up an ordinance for the Board's consideration.

**Motion:** To adjourn the meeting.

Moved by: Trustee Stephens

Seconded by: Trustee Sours

Motion passes. Meeting adjourned at 8:47 p.m.

Respectfully submitted,

Deborah Lakamp  
Village Clerk  
Village of New Berlin, IL